



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
invites applications for the position of:

Instructor, Communication Studies

SALARY: \$66,515.08 - \$101,040.44 Annually
DEPARTMENT: Communication Studies
OPENING DATE: 04/08/20
CLOSING DATE: 05/12/20 04:30 PM
WORK SCHEDULE: Hours vary depending on department needs

SUMMARY DESCRIPTION:

San Bernardino Valley College invites applications for full-time, tenure track Communication Studies faculty position.

The successful candidate will teach courses throughout the program. Responsibilities include teaching courses in Communication Studies, including, but not limited to: teaching classes in Elements of Public Speaking, Interpersonal Communication, Intercultural Communication, Argumentation and Debate, Small Group Communication, and related courses in a manner consistent with the department's standards and the contents cited in the approved curriculum guidelines; maintaining office hours to advise students for classroom success, career choices, and strategies for successful completion of students' educational and career goals; performing duties related to program review, curriculum design, and other affairs of the department and the college, such as serving on committees; teaching evenings, weekends and/or late afternoons as needed.

REPRESENTATIVE DUTIES:

- 1) Teach a full load of classes.
- 2) Participate in department, division and campus meetings and activities.
- 3) Maintain regular office hours.
- 4) Participate in assessment, curriculum, and program review processes.
- 5) Participate in regular professional development activity.

QUALIFICATIONS:

Master's in speech, speech broadcasting, telecommunications, rhetoric, communication, communication studies, speech communication or organizational communication

OR

Bachelor's in any of the above AND Master's in drama/ theater arts, mass communication or English

OR

the equivalent.*

**If you believe to have the experience equivalent to the minimum qualifications for an academic position, you may request a determination of equivalency by completing a District Request for Equivalency form and provide supporting documentation as appropriate.*

Desired Qualifications:

- Two years experience teaching Communication Studies at the community college level.
- Experience in a minimum of three different types of courses in Communication Studies, including but not limited to Interpersonal Communication; Public Speaking; Intercultural Communication; Mass Media, Gender communication, and Debate & Argumentation.
- Experience in: developing and revising curriculum assessing student learning outcomes, and participating in program review documents.
- Experience teaching hybrid and online courses, and a desire to develop communication studies curriculum specifically for online instruction.
- Some experience in appropriate technology in an educational setting, including a learning-management system (preferably Canvas).

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.sbccd.org>

Position #00194
 INSTRUCTOR, COMMUNICATION STUDIES
 SH

550 E Hospitality Lane
 Suite 200
 San Bernardino, CA 92408
 909-388-6950

HR1@sbccd.cc.ca.us

Instructor, Communication Studies Supplemental Questionnaire

1. If you answered Bachelor's degree or higher for your education please enter your major here: (If you do not have an Bachelor's degree or higher, state "not applicable.")

- * 2. I understand that the copy of my transcripts submitted must directly match the discipline outlined in the minimum qualifications in the job posting (in accordance with the [2018 State Chancellor's MQ Handbook](#).) If the discipline stated on my transcript does not directly match, I understand that I must attach an Equivalency Request form as an additional document to this application in order to be considered by the Equivalency Committee as possessing qualifications different from, but equivalent to, those listed on the job posting. Failure to attach document to this application may result in disqualification. (If needed, Equivalency Request form can be downloaded by clicking [here](#).) Select the option that applies to you below:
 - Yes, my degree on my transcript directly matches the discipline listed in the job posting.
 - Yes, I am attaching the Equivalency Request form because my degree does not directly match. (Form can be downloaded using the above link. Failure to attach document to this application may result in disqualification.)
 - Yes, I am a current employee who has an approved equivalency on file for this position's discipline.
 - No, my degree does not match and I am not submitting for equivalency.

- * 3. I hereby understand and declare that the statements on this supplemental questionnaire are true and complete to the best of my knowledge. As applicable, I hereby authorize the District and/or designees to contact the references listed to verify the information I have supplied. I hereby release from liability all persons and organizations furnishing such information. I understand that the District reserves the right to validate information received on the supplemental questionnaire and that I will be subject to disqualification and/or termination if any statement in this supplemental questionnaire is found to be untrue or determined to be misleading.
 - Yes No

* Required Question